



Mahatma Gandhi Mission's College of Engineering and Technology
Kamothe, Navi Mumbai

NOTICE

No. Excel/ of 2019-20/330

Date: Oct 10, 2019

EXAM- FORMS M.E. SEM I & II Choice Based-ATKT DECEMBER 2019 EXAM.

All class incharges of M.E. are informed to complete the inward process in Digital University Portal (mum.digitaluniversity.ac) vide circular No.Exam/examform/result section/184/2019, dated 09/10/2019.

Courses	Last Date with Normal fees	Remark
<u>M.E. SEM I & II Choice Based – CIVIL , BME & CHEMICAL - ATKT</u>	On or before 14/10/2019 11.30 pm	Submission of fees Receipt to Class Incharge & Gazette copy of last appeared

Note:

1. Byclicking the tab pre examination.

Then click Inward for Exam forms.

Click on all the fields and select the appearance type and proceed and select the student by name and click inward and enter the college receipt number and date and then click Inward student.

Then repeat the same process for all the students by clicking on Next student.

2. Class incharges should collect the fees Receipt from students till 11.30 pm and complete the approval process and then submit the fees Receipt in a file alongwith a format attached on 14/10/2019 till 05.30 pm.

2. All the class incharges must complete the report available in the exam cell after Verification by exam cell staff. It is Mandatory.

3. Venue: Exam Cell.

Students to pay Exam fees online through SBI collect with fees details given below:-

No. of Subjects	New Exam. Fees for PG (M.E.)	Statement of Marks Fees	Exam form fees	Total Fees
ONE	Rs.420/-	Rs 50/-	10/-	280/-
TWO	Rs. 735/-	Rs 50/-	10/-	795/-
THREE or more Subjects & FRESH Students	Rs. 1418/-	Rs 50/-	10/-	1478/-



Christy
for Director

	Tick	Signature	Time and Date		Tick	Signature	Time and Date
Dean R and D				Librarian			
Dean Acad				Warden/In-charge Admissions			
Dean FE				Exam Cell In-charge			
Dean Admin				IEC Chairman			
Head, BIOMED	✓			Registrar			
Head, BIOTECH				Assistant Registrar			
Head, CHEM	✓			Admin Office	✓		
Head, CIVIL	✓			Accountant / Cashier	✓		
Head, COMP				T and P In-charge			
Head, EXTC				Chairman Students' Council			
Head, IT				Site Office			
Head, MECH				General Secretary			
Head, ELECTRICAL				Concerned Person			