

Mahatma Gandhi Mission's College of Engineering and Technology, Kamothe, Navi Mumbai

Internal Quality Assurance Cell (IQAC)

Meeting: 05

Date: July 9, 2018

Minutes of the IQAC meeting held on July 06, 2018

- Item no. 01. Confirmation of the minutes of IQAC meeting which was held on June 22, 2018. Minutes of the meeting of the IQAC held on June 22, 2018 confirmed unanimously.
- Item no. 02. Feedback of faculty is taken from students every semester. Based on the feedback analysis, action is taken on the faculty if feedback is poor. This issue was rigorously discussed in IQAC meeting and decided action plan for future.
- Principal explained the need to address quality measures to improve the quality of education. It is decided to give warning letters to the faculty having poor performance. Also it was decided to send these faculties for faculty development programs to enhance their technical skills. It will be helpful to improve the performance of these faculties.
- Item No. 04. For every department, faculties are appointed for the preparation of MOOC's videos and accordingly MOOC's video has been prepared for different subjects. These videos are uploaded on the college website.

Item No. 05. Meeting ended with thanks to the Chairperson.

Chairperson, IQAC

Coordinator, IQAC



Mahatma Gandhi Mission's College of Engineering and Technology, Kamothe, Navi Mumbai

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Meeting: 05

Date: July 02, 2018

NOTICE

The IQAC meeting is arranged on July 06, 2018 at 10.30 A.M. in the Board Room. You are kindly requested to make it convenient to attend the same.

The Agenda of the meeting is as follows.

AGENDA

- **Item No. 01.** Confirmation of the minutes of meeting of IQAC held on June 22, 2018.

 Minutes of the 4th meeting of the IQAC held on June 22, 2018 confirmed unanimously
- **Item No. 02.** To take on record to the report on action taken based on the feedback of the students for academic year 2017-18
- Item No. 03. To discuss the quality measures to be taken for academic year 2017-18
- Item No. 04. Review of MOOCS prepared by the faculty.
- Item No. 05. Any other matter with the permission of Chairperson.

Coordinator, IQAC