



**Notice**

No. Excel/ 503 of 2018-19  
Date: 11/02/2019

**SUBMISSION OF REVALUATION AND PHOTOCOPY FORMS EXAM (NOV / DEC) 2018**

Students of the following courses are informed to submit their duly filled forms as per schedule given below.

COURSES	LAST DATE FOR SUBMISSION	
	PHOTOCOPY APPLICATION	REVALUATION APPLICATION
B. E. Sem. VIII (CBSGS) Civil Engg.	18/02/2019	18/02/2019
Date of Submission to Exam.Cell by the Class Incharge	20/02/2019	20/02/2019

Mode of Payment : Pay the online payment through ONLINE SBI COLLECT.  
For further details refer college website: <http://www.mgmmumbai.ac.in> "steps for payment of fees online through SBI Collect."

**PAYMENT TABLE:**

Sr. No	FORM	OPEN CATEGORY	SC/ST/DT/NT/EBC CATEGORY
1.	Form Fee (Per Form)	Rs. 10/-	Rs.10/-
2.	Revaluation Fee (Per Subject)	Rs. 250/-	Rs.125/-
3.	Photocopy Fee (Per Subject)	Rs. 50/-	Rs. 25/-

**NOTE:**

1. Only one form should be filled by the student for Revaluation of one or many subjects.
2. Only one form should be filled by the student for Photocopy of one or many subjects.
3. Attach Xerox Copies of Caste & Validity certificate.
4. Class Incharge should submit the forms to the Exam. Section on 20/02/2019 without fail.
5. No form will be accepted after due date.
6. No student should come to the exam. cell directly for any query regarding this.

for *Prin*  
Principal

Copy to 1. HOD – Civil 2. Cashier 3. Dept. Exam Coordinators 4. Notice Board.

Dean R and D	Tick	Signature	Time and Date	Librarian	Tick	Signature	Time and Date
Dean Acad				Warden/In-charge Admissions			
Dean FE				Exam Cell In-charge			
Dean Admin				IEC Chairman			
Head, BIOMED				Registrar			
Head, BIOTECH				Assistant Registrar			
Head, CHEM				Admin Office	✓		
Head, CIVIL	✓	<i>[Signature]</i>		Accountant / Cashier	✓		
Head, COMP				T and P In-charge			
Head, EXTC				Chairman Students' Council			
Head, IT				Site Office			
Head, MECH				General Secretary			
Head, ELECTRICAL		<i>[Signature]</i>					

