



**Mahatma Gandhi Mission's College of Engineering and Technology,
Kamothe, Navi Mumbai**

Internal Quality Assurance Cell (IQAC)

Meeting: 07

Date: November 11, 2019

NOTICE

The IQAC meeting is arranged on November 15, 2019 at 02.00 P.M. in the Board Room.
You are kindly requested to make it convenient to attend the same.
The Agenda of the meeting is as follows.

AGENDA

- Item No. 01.** Confirmation and review of minutes of 6th IQAC meeting held on 24/06/2019.
- Item No. 02.** Reviews of Criteria wise excel sheets submission
- Item No. 03.** Review of Criteria wise Qualitative data submission
- Item No. 04.** Review in course file contents.
- Item No. 05.** To increase the bandwidth of internet connection
- Item No. 06.** Any other matter with the permission of Chairperson

Chairperson, IQAC



Coordinator, IQAC



Internal Quality Assurance Cell (IQAC)

Meeting: 07

Date: August 17, 2019

Minutes of the IQAC meeting held on August 16, 2019

Proceeding of meeting:

The Chairperson, welcome all committee members and open the meeting.

Item No. 01. Confirmation and review of minutes of 6th IQAC meeting held on 24/06/2019:

- The Chairperson, asked the Coordinator to circulate the minutes of previous meeting held on 24/06/2019.

Item No. 02. Reviews of Criteria wise excel sheets submission:

- IQAC Coordinator stated that the excel sheets required in various metrics as specified in each criteria were thoroughly checked by criteria coordinators and also ready with all view files.
- Dr. Rajeshree Jawale was felicitated by Chairperson on completion of Doctorate program (PhD) form ICT, Matunga, Mumbai.

Item No. 03. Review of Criteria wise Qualitative data submission:

- IQAC Coordinator informed the committee members that proof reading of Qualitative work as required in various criteria's of NAAC_SSR was done and ready with all relevant attachments.

Item No. 04. Review in course file contents:

- IQAC Coordinator proposed that there is need of addition of some extra points in course file content. Detailed emphasis on COs, POs and PSOs along with CO-PO mapping is needed.
- It was decided that course file content must be updated and responsibility assigned to HOD. It was decided to monitor the course files of the faculty members and HOD has to verify and sign the course file every month.

- Department Academic Coordinator has assigned the task to modify/add contents for student evaluation process used in Outcome Based Education (OBE).

Item No. 05. Increase the bandwidth of internet connection:

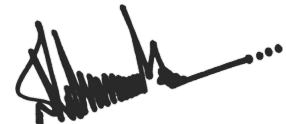
- It was brought to the notice of IQAC Coordinator that, bandwidth of internet connection is to be increased as per feedback/suggestions from students and faculty. It was decided to increase bandwidth of internet connection. Responsibilities of same was given to Head, Department of Computer Engineering for follow up and get the work done.
- The resolution was passed in the meeting and recommended to management for increasing Bandwidth of internet connection.

Item No. 06. Any other matter with the permission of Chairperson:

- Prof. V. R. Bhosale brought to notice of committee members with permission of chair that there is need of computers for various departments to perform the practicals effectively.
- It was decided that the requirement of computers is to be verified through Head of Departments and then corrective action would be initiated.



Chairperson, IQAC



Coordinator, IQAC