



**Mahatma Gandhi Mission's College of Engineering and Technology,
Kamothe. Navi Mumbai**

Internal Quality Assurance Cell (IQAC)

Meeting : 03

Date : December 24, 2017

NOTICE

The IQAC meeting is arranged on Dec 26, 2017 at 11.00 A.M. in the Board Room. You are kindly requested to make it convenient to attend the same.

The Agenda of the meeting is as follows.

AGENDA

- Item No. 01.** Confirm the 2nd meeting of IQAC held on July 05, 2017.
- Item No. 02.** Progress on workbook for courses of second semester FE.
- Item No. 03.** 'Mentor-Mentee' activities.
- Item No. 04.** Extensive use of software for projects of advanced lectures.
- Item No. 05.** National Conference during summer 2018.
- Item No. 06.** Internship activity for the students.
- Item no. 07.** Progress of construction activity at fifth floor.
- Item no. 08.** 'Exam Reforms – AICTE report.
- Item no. 09.** Any other matter with the permission of chairperson.

Coordinator, IQAC



Internal Quality Assurance Cell (IQAC)

Meeting: 03

Date : December 28, 2017

Minutes of the IQAC meeting held on December 26, 2017

Item no. 01. To confirm minutes of the 2nd meeting of the IQAC held on July 05, 2017.
Minutes of the 1st meeting of the IQAC held on July 05, 2017 confirmed unanimously.

Item no. 02. Progress on workbook for courses of second semester FE.
Workbooks for second semester FE for courses like Applied Physics II, Applied Chemistry II, SPA have been published and are ready to use. The committee congratulated the faculty groups for their efforts.

Item no. 03. 'Mentor-Mentee' activities.
It was resolved to conduct Mentor-Mentee activities regularly wherein, a group of students will be mentored by a faculty to resolve their problems. Mentors should particularly focus on the slow learners.

Item No. 04. Extensive use of software for projects of advanced learners.
Departments should focus the software project for the advance learners to developed expertise in using modern soft computing tools.

Item No. 05. National conference during summer 2018.
It was resolved to conduct National Conferences in June 2018.

1. National Conference on Challenges in Engineering Teaching and Research
June 3-4, 2018
2. National Conference on Integrating Human Values in Professional Education (NCIHVPE-2018), June 12-13, 2018.

Item. No. 06. Internship activity for students.

Departments should encourage students to go for internships in different industries so that they would gain knowledge about industrial operations.

Item No. 07. Progress of construction activity at fifth floor.

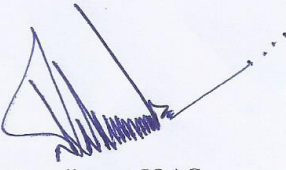
The construction is almost in completion stage and EXTC department is planned to be shifted.

Item No. 08. 'Exam Reforms' – AICTE Report

According to AICTE report on 'Exam Reforms', the college should gear up to implement the same during 2018.

Item No. 09. Meeting ended with thanks to the chairperson.


Chairperson, IQAC


Coordinator, IQAC