

## Mahatma Gandhi Mission's College of Engineering and Technology Kamothe, Navi Mumbai

## NOTICE

No. Excel/32 of 2019-20

Date: Oct 04, 2019

## SUBMISSION OF REGULAR EXAM - FORMS

B.E. SEM VII Choice Based NOV. / DEC. 2019 EXAM. with late fees Rs. 500/-

Regular Students of B.E. SEM VII Choice Based (All Branches) are being informed that Examination Forms are to be filled online as per the University Circular no Exam / exam section/180/2019, dated 21/09/2019. Click the link muexam.mu.ac.in/examforms/ online forms are available.

Courses	Last Date with Late fees Rs500/-	Remark  Submit the acknowledgement copy and al payment receipts to the respective class incharge.		
B.E. SEM VII Choice Based	On or before 07/10/2019			

1. Regular students for AY- 2019-20 who have taken admission Reg / Prov For BE can only fill the Online Exam form and submit the acknowledgement copy.

2. Class incharges should collect the Receipt number and date from students till 12.30 pm and Complete the approval process with your department JIO and then submit the Receipts and Xerox of Marksheets on 07/10/2019 till 5.30 pm in a separate file.

3. Students should fill the Elective subject properly in the acknowledgement and the Class Incharges should verify the Elective subjects properly.

4. All the class incharges must complete the report available in the exam cell after Verification by exam cell staff in a separate file.

5. Venue: Exam Cell.

6. Faculty should thoroughly verify all Exam forms without any pending of Exam forms & then approve.

	Tick	Signature Time and Date		5 Director			
Dean R and D		~ gmature	Time and Date		Tick	Signature	Time and Date
Dean K and D			Carried Specific	Librarian			
Dean Acad				Warden/In-charge Admissions			
Dean FE				Exam Cell In-charge			
Dean Admin				IEC Chairman			
Head, BIOMED	1	A		Registrar			
Head, BIOTECH	1	N.	4/10/19				
Head, CHEM	1	Hos		Assistant Registrar			
Head, CIVIL	1	9	03.40 P	Admin Office	<b>✓</b>		
Head, COMP	1			Accountant / Cashier			
	1			T and P In-charge			
Head, EXTC	1	f smaker c	3-45 pm	Chairman Students' Council			
Head, IT	1	f (A) 3:	3504/10/19	Site Office			
Head, MECH	1			General Secretary			
Head, ELECTRICAL	1	2	2:15/4/10/19				
		0	3:15/4/10/19	Concerned Person			

